

Crime and Disorder Select Committee

Review of Membership of Local Government Bodies

Outline Scope

Scrutiny Chair (Project Director): Councillor David Wilburn	Contact details: david.wilburn@stockton.gov.uk
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Departmental Link Officer: NA	Contact details:
Which of our strategic corporate objectives does this topic address? The review will also contribute to the following Council Plan 2017-2020 key objectives: <i>Our Council</i> <ul style="list-style-type: none">• Deliver a balanced and sustainable medium term financial plan• Ensure the Council uses its assets effectively• Develop and ensure delivery of a robust governance framework• Continue to improve the efficiency and effectiveness of our services	
What are the main issues and overall aim of this review? Following on from the previous scrutiny review of membership of outside bodies, this review would further examine the overall spend and benefit derived from membership to determine value for money, with reference to: APSE – Association of Public Service Excellence LGA – Local Government Association NEPO – North East Purchasing Organisations NEREO – North East Regional Employers Organisation SIGOMA – Special Interest Group of Municipal Authorities	
The Committee will undertake the following key lines of enquiry: What is the level of use of outside bodies? What benefits are derived from membership? How best can information and learning be shared? Does membership represent value for money?	

Is representation appropriate?	
Who will the Committee be trying to influence as part of its work?	
Cabinet, SBC Managers.	
Expected duration of review and key milestones:	
3 months.	
What information do we need?	
Existing information (background information, existing reports, legislation, central government documents, etc.):	
<ul style="list-style-type: none"> • Membership costs and trends • Services and benefits from membership • Frequency of meetings, representation etc. 	
New information:	
<ul style="list-style-type: none"> • Officer and Member Feedback on benefits of membership • SWOT analysis 	
Who can provide us with further relevant evidence? (Cabinet Member, officer, service user, general public, expert witness, etc.)	What specific areas do we want them to cover when they give evidence?
Finance	Cost of current membership
SBC Managers and Members	Qualitative feedback on benefits of membership
How will this information be gathered? (eg. financial baselining and analysis, benchmarking, site visits, face-to-face questioning, telephone survey, survey)	
Committee meetings, reports, Officer and Member survey	
How will key partners and the public be involved in the review?	
Committee meetings	
Officer and Member Survey	
How will the review help the Council meet the Public Sector Equality Duty?	
Purpose of the Equality Duty: 'A workforce that has a supportive working environment is more productive'.	
How will the review contribute towards the Joint Strategic Needs Assessment, or the	

implementation of the Health and Wellbeing Strategy?

NA

Provide an initial view as to how this review could lead to efficiencies, improvements and/or transformation:

- A better understanding of the benefits and added value that being a member of outside bodies provides
- Possible financial savings

Project Plan

Key Task	Details/Activities	Date	Responsibility
Scoping of Review	Information gathering	April 2017	Scrutiny Officer
Tri-Partite Meeting	Meeting to discuss aims and objectives of review	11 April 2017	Select Committee Chair and Vice Chair, Cabinet Member(s), Director(s), Scrutiny Officer,
Agree Project Plan	Scope and Project Plan agreed by Committee	27 April 2017	Select Committee
Publicity of Review	Determine whether Communications Plan needed	n/a	Link Officer, Scrutiny Officer
Obtaining Evidence		13 July 2017	Select Committee
Members decide recommendations and findings	Review summary of findings and formulate draft recommendations	13 July 2017	Select Committee
Circulate Draft Report to Stakeholders	Circulation of Report	July/ August 2017	Scrutiny Officer
Tri-Partite Meeting	Meeting to discuss findings of review and draft recommendations	TBA	Select Committee Chair and Vice Chair, Cabinet Member(s), Director(s), Scrutiny Officer, Link Officer
Final Agreement of Report	Approval of final report by Committee	7 September 2017	Select Committee, Cabinet Member, Director
Consideration of Report by Executive Scrutiny Committee	Consideration of report	19 September 2017	Executive Scrutiny Committee
Report to Cabinet/Approving Body	Presentation of final report with recommendations for approval to Cabinet	12 October 2017	Cabinet/ Approving Body